

PURSHOTTAM INVESTOFIN LIMITED

Regd. Off: L-7, Menz. Floor, Green Park Extension, New Delhi-110016

Ph. & Fax No. 011-46067802

CIN: L65910DL1988PLC033799

Email ID: purshottaminvestofin@gmail.com

Website: www.purshottaminvestofin.in

Name

Address

Sub: Letter of Appointment

Pursuant to the decision of the Board of Directors in its meeting held on ...and subject to the approval of the shareholders in the ensuing Annual General Meeting of the Company, I am writing to confirm our decision to appoint you as Director on the Board of Directors of Purshottam Investofin Limited (hereinafter referred as PIL or the Company)

This Letter of appointment sets out the terms and conditions covering your appointment which are as follows:

1. Terms of Appointment:

Subject to members approval at the Annual General Meeting of the Company, the terms of appointment of Independent Directors of the company is for period of 5 consecutive years from the date of their being appointed or designated as such on the board of the Company.

Independent Directors will be eligible to be re-appointed for a further period of 5 consecutive years, after the completion of their tenure of first 5 years subject to Board approval, and the passing of a Special Resolution by shareholders

2. Duties:

In addition to their role as a Independent Director, the Board may nominate Independent Director as the Chairman/Member of other Board Committees, as it may deem fit from time to time.

The applicable provisions of Companies Act, 2013, including schedule IV of the Companies Act, 2013, SEBI prescribed rules and guidelines shall regulate the duties of Independent Director.

3. Code of Business Ethics:

The Board has put in place a Code of Business Ethics. An annual affirmation of compliance is required to be provided by the Independent Directors on the same.

4. Remuneration:

Directors are entitled to a sitting fee for every meeting of the Board/committee of Board. The amount of sitting fees shall be as decided by the board from time to time, as deemed fit;

The Board may prescribed any further duties and responsibilities, including as per the provisions of the applicable regulations.

5. Prohibition on Insider Trading:

Independent Directors will follow the PIL vigil mechanism (Whistle Blower Policy) on Insider information and the requirements under the Companies Act, 2013 and SEBI Regulations, which inter-alia requires that price sensitive information is not used or transmitted and maintained securely. You should not make any statements that might risk a breach of these requirements without prior clearance from the chairperson.

6. Confidentiality:

All information acquired during your appointment is confidential to the company and should not be disclosed either during your appointment or following termination (by whatever means) to third parties except as permitted by law or with prior permission from the Chairperson.

7. Outside Interests Including Directorship

It is accepted and acknowledge that you may have business interests other than those of the company. Please inform the Company Secretary as soon as possible after getting your interests as a shareholder, director, officer or trustee of other companies or entities. So that Company Secretary keeps updated record related to Directors Interest.

Any Director is, while holding office, at liberty to accept other board appointments so long as the appointment is not conflict with the company's business and does not materially interfere with their performance as a director of the Company.

8. Access to Independent Professional Advice

All directors are entitled to obtain independent professional advice relating to the affairs to the company or to their responsibilities as director. If, in your own case, you consider such advice is necessary, you should first discuss it with the Chairman. Subject to the prior approval of the chairman, the cost of the advice will be reimbursed by the company but you should ensure, so far as is practicable, that it is reasonable.

9. Publication of the Letter of Appointment

In line with the provisions of Schedule IV of the Code for Independent Directors and the Companies Act, 2013 the company will make public part of the letter by way of posting it on the company's website.

Please confirm your acceptance to the above by signing and returning to me the enclosed duplicate of this letter

We look forward to your association with us.

For **Purshottam Investofin Limited**

Director

I hereby acknowledge the receipt of and accept the terms set out in this letter.

Signed:

Date:

